

WINTERBERRY CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE dba WINTERBERRY CHARTER COUNCIL

Minutes

09/19/24

6 pm at Winterberry, Handwork Room

Attendance: Mary Alexander (guest), Neil Brauer, Eric Cafmeyer (guest), Jennifer Fuller, Sarah Glaser, Trevor Holm, Nick Perry, Becky Porter, Marc Stover, Molly Towner, Shannon Uffenbeck, Shana Garrels

I. Opening

A. Motto of the Social Ethic by Rudolf Steiner

*“The healing social life is found
when in the mirror of each human soul
the whole community finds its reflection
and when in the community
the virtue of each one is living.”*

B. Song

C. Excitement Sharing and Welcoming

II. Approval of Minutes (May and August)

Shannon Uffenbeck moved to approve August minutes. Neil Brauer seconded the motion. The August minutes were approved.

Nick Perry moved to approve the May minutes. Shana Garrels seconded the motion. The May minutes were approved.

III. Approval of Agenda

Sarah Glaser moved to approve the agenda. Jennifer Fuller seconded the motion. The agenda was approved.

IV. Community Comments [3 minutes each] *Please note: This is the public’s time to talk and the board’s time to listen. Winterberry Charter Council does not hear complaints against students or personnel in public session. It is not the board’s practice to engage in discussion or to answer questions during community comments. Commenters’ names will be recorded in the minutes. Thank you.*

No community comments

V. Informational Reports

A. Administrator's Report (Julie Pepe-Phelps)

Attached

B. Faculty Report (Jennifer Fuller)

Feedback for the open house was good.

Battle of the books starts soon. Informational meetings will be held this week and permission slips will go home.

Putting the final touches on the Festival of Courage

Ms. Fuller read a statement from the faculty.

Shannon suggests that a committee be formed to organize the evaluation process. Shana is working on a timeline/checklist of the regular tasks that the WCC needs to take care of throughout the year. The agenda needs to be set by the principal and chair. Questions about process were noted to ask at the board training in October.

C. WPG Report (Nick Perry)

No report

D. Budget Report (Shana Garrels)

Attached

E. Committee Reports

1. Administrative Committees [answers to principal]

a. Safety

Attached

b. Outdoor Site Committee

The play yard ribbon cutting is during the Festival of Courage. The committee will continue to meet, but not as frequently as once/week.

2. WCC Subcommittees

a. Legislative Policy Committee

- Alaska Reads Act

No report

Neil is willing to work on the legislative policy committee.

b. Grant Committee

No report

VI. Business

A. Informational Report – Review of Content

No business

B. Continued topic - 24/25 School Wide Topic / Focus for 3 bodies.

Ideas discussed- strategic plan, inclusivity,

Shannon Uffenbeck moved to make inclusivity the topic of the 3-body meeting.

Sarah Glaser seconded the motion. The motion passed. A representative from each of the 3 bodies, plus Principal Pepe-Phelps, will plan the meeting.

The WCC will vote to start a Strategic Planning committee in a later meeting

C. Voting. Approving New Subcommittees (*To start new subcommittees please prepare for the board established goals, timeline, actionable items, and members interested. Then WCC will vote to formally recognize subcommittee.*)

a. DEI Subcommittee

Shannon Uffenbeck, Sarah Glaser, and Jennifer Fuller are interested in being on a DEI committee. Actionable items: 3-body meeting (inclusivity), faculty training, explore community resources. Timeline- this year. Becky Porter moved to create a D.E.I. subcommittee. Trevor Holm seconded. The subcommittee was approved.

b. Treasury Subcommittee

Trevor Holm (WCC treasurer) will consult regularly with Shana Garrels (business manager), rather than forming a treasury subcommittee.

c. Election Subcommittee

The committee needs to be formed by December.

d. Conflict Resolution Subcommittee

Shannon Uffenbeck moved to establish a subcommittee to start a 3-body process to work on combining/refining the conflict resolution flow chart. Proposed timeline- to be completed by the end of the school year. Actionable item- 1 conflict resolution process. Marc Stover and Shannon Uffenbeck are interested in being members. Sarah Glaser seconded the motion. The committee was formed.

e. Principal Hiring Committee

Goal- to hire a principal. Timeline- by spring 2025. Shana Garrels and Ruger Johnsen are interested in participating. Shannon Uffenbeck moved to create a subcommittee to hire the next principal. Nick Perry seconded the motion. The subcommittee was formed.

VII. Closing

- a. Gratitude
- b. Adjournment: Nick Perry moved to adjourn.
Becky Porter seconded. The meeting was adjourned at 8:23pm.



September 2024 Budget Report

- Supply fees
 - Ms. Colleen sent out a reminder
 - § \$100 material fee
 - § Goes towards Waldorf Supplies
 - 60% paid, \$14,000
- Student Count is in October
 - Four week count of student registered
- Receive FY26 Projected Budget in November
 - Based on estimated student count
 - Vote on budget in December
- Receive FY25 Adjusted Budget begin December
 - Based on registered students

